

National Accreditation System

Schedule plan for Accreditation of Anti-bribery management systems in accordance with MSZ ISO 37001:2019

Issue 1

Approved by:	Bodroghelyi Csaba vice-president
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Responsible for preparation:	Liszi Linda head of department
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List of Revisions

Date	Edition	Changes since last edition
	Reason of revision Content of revision	

1. The purpose of the plan

The purpose of the Schedule plan for Accreditation of Anti-bribery management systems in accordance with MSZ ISO 37001:2019 (hereinafter schedule) is to ensure National Accreditation Authority (hereinafter Authority) to be prepared to fulfill the requirements of the standard.

The purpose of this plan is to define the tasks, responsibilities and deadline to fulfill the requirements.

2. Personal and material scope

The personal scope of these regulations extends to those government officials of the Authority who are involved in the accreditation of the Anti-Corruption Management System either during the preparation or in the performance of the activity.

The material scope of this plan covers the accreditation procedures to be carried out by the NAH and all related processes.

3. Preparation schedule plan

Legislataion background:

The Anti-Bribery Management Systems standard conforms with the high-level structure requirements for management systems and Certification Bodies can be accredited against ISO/IEC 17021-1:2015 for audit and certification in accordance with this management system standard. The key elements of this management system standard are to enable organisations:

- to prevent, detect and respond to bribery and comply with anti-bribery laws
- to identify and regularly review risks in relation to the threat of bribery
- to implement measures to minimise risks
- to implement a management system that is reasonable and proportionate to the risks associated with the organisation.
- to monitor anti-bribery procedures and ensure they remain effective

The ISO/IEC TS 17021-9: 2016 Technical Specification document covers the competency requirements for auditing and certification of anti-bribery management systems.

Level 2: Certification of management systems

Level 3: MSZ EN ISO/IEC 17021-1:2015

Level 5: MSZ ISO 37001:2019 (ISO 37001:2016)

The table below summarizes the Authority's activities, while providing information for the organizations to be accredited. (Head of Department shall in all cases mean the Head of the Department of Certification Bodies.).

Activity	Responsible	Participate	Deadline
1st Milestone: Getting to know related documents			
Review of the MSZ ISO 37001 standard, getting to know the requirements	General Head of Department for Innovation	head of department and accreditation desk officers	10-07-2020
2nd Milestone: Review and Modification of Regulation of Authority			
Review of the Accreditation programme for management systems certification bodies (NAR-01-04-IRT)	General Head of Department for Innovation	head of department and accreditation desk officers	15-07-2020
Modification of forms	General Head of Department for Innovation	head of department and accreditation desk officers	15-07-2020
Review of the application form (NAD-103-4-IRT)	General Head of Department for Innovation	head of department and accreditation desk officers	15-07-2020
3rd Milestone: Define the competency of new experts/assessors			
Define the requirements of competency for Level 5-6	General Head of Department for Innovation	head of department	20-07-2020
Compilation of the competence attestation of the experts, preparation for approval.	General Head of Department for Innovation	head of department	24-07-2020
Registration of assessors and experts	General Head of Department for Innovation	head of department	14-08-2020
4th Milestone: Training			
Training for experts, assessors, lead assessors and opponents by Authority	General Head of Department for Innovation	head of department	04-09-2020

Activity	Responsible	Participate	Deadline
5th Milestone: Accepting application form for accreditation and starting procedure			
Communication on the website	General Head of Department for Innovation	head of department	04-09-2020
Receiving application from organizations	General Head of Department for Innovation	head of department	10-09-2020

4. Monitoring the implementation

It is the responsibility of the vice president to monitor the implementation of the schedule plan.

5. Related rules of procedure and rules of law

- Act CXXIV of 2015 on National Accreditation
- Government Decree 424/2015 (XII.23.) on the National Accreditation Authority and the Accreditation Procedure
- ISO/IEC 17011:2017 Conformity assessment. Requirements for accreditation bodies accrediting conformity assessment bodies
- MSZ EN ISO/IEC Standard 17021-1:2016, Conformity assessment. Requirements for bodies providing audit and certification of management systems.
- ISO/IEC TS 17021-9:2016 Conformity assessment — Requirements for bodies providing audit and certification of management systems — Part 9: Competence requirements for auditing and certification of anti-bribery management systems
- MSZ ISO 37001:2019 Anti-bribery management systems. Requirements with guidance for use
- NAR-01 regulation
- NAR-35 regulation