

NAR-06

Annex No. 5

Knowledge, competences required for assessors, technical experts participating in the accreditation of EU ETS verification organisations

Edition 5

Approved by:	Csaba Bodroghelyi Deputy Director General
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Responsible for preparation:	Judit Ispány accreditation desk officer
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Knowledge, competences required for assessors, technical experts participating in the accreditation of EU ETS verification organisations

In addition to Standard ISO 17011 and Document IAF MD 20, competence requirement for persons participating in the accreditation of EU ETS verifiers is also regulated in Document IAF MD 14 according to the functions.

In addition to the requirement specified in Document IAF MD 14, the chart below also specifies the required knowledge of legislation.

Abbreviations in the charts:

Desk officer – NAH desk officer / LA – lead assessor / A – assessor / TE – technical expert / AC – Accreditation Committee member

	Accreditation activities				
Knowledge and skills	Conducting the Application Review, Planning Assessments and Administration of Accreditation Program	Documentation Review	Office Assessment Team	Witness Assessment Team	Reviewing Assessment Reports and Making Accreditation Decisions
Understanding the principles and process of verification / or inspection.		LA, A, TE	LA, A, TE	LA, A, TE	AC
Understanding the greenhouse gases programme and/or the requirements in regulation for the accreditation body and, in the given case, for the verifier and/or the inspection organisations Understanding the accreditation, processes, documents, competences of the CAB, skills necessary for supervision and establishing assessment	Desk officer	LA, A, TE	LA, A, TE	LA, A, TE	AC
Understanding the field, work processes of CAB, and understanding whether members of staff are suitable for the job		LA, A, TE	LA, A, TE	LA, A, TE	
Skill to determine the appropriate duration of assessment	Desk officer				

	Accreditation activities				
Able to understand and assess the processes of the verification team, the risk-based assessment of GHG sources, emissions, and the calculation methodology, sampling in the given sector, the disclosure of the calculation mistakes and failures of submitted greenhouse gas reports, calculations.			LA, A, TE	LA, A, TE	AC
Able to identify the correctness of the geographical, organisational borders and reported units of the organisation (that is, shares, operation control or financial control)			LA, A, TE	LA, A, TE	AC
Understanding ISO 14064-1 or relevant GHG program requirements	Desk officer	LA, A, TE	LA, A, TE	LA, A, TE	AC
Understanding ISO 14064-3 or relevant GHG program requirements		LA, A, TE	LA, A, TE	LA, A, TE	AC
Understanding ISO 14065 and ISO 14066 or relevant GHG program requirements	Desk officer	LA, A, TE	LA, A, TE	LA, A, TE	AC
Understanding IAF MD 6	Desk officer	LA, A, TE	LA, A, TE	LA, A, TE	AC
Understanding IAF MD 14	Desk officer				AC
knowledge Regulation No. 2067/2018/EU	Desk officer	LA, A, TE	LA, A, TE	LA, A, TE	AC
knowledge of Government Decree No. 295/2012	Desk officer	LA, A, TE	LA, A, TE	LA, A, TE	AC

Applicable documents:

- Regulation No. 600/2012/EU
- Regulation No. 2067/2018/EU
- Government Decree No. 295/2012 (X. 16.)
- MSZ EN ISO 14065:2013
- MSZ EN ISO 14064-1:2012
- MSZ ISO 14064-3:2008
- IAF MD 6
- IAF MD 14
- EA-6/03
- 28/10/2013 - EU Guidance document: The Accreditation and Verification Regulation - Time allocation guidance/tool for NABs and NCAs