

National Accreditation System

ISO/IEC 17025:2017 (General requirements for the competence of testing and calibration laboratories) **Transition Plan**

2. edition

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1. Purpose of the plan

The objective of the “ISO/IEC 17025:2017 General requirements for the competence of testing and calibration laboratories) Transition Plan” is to ensure that the mandatory requirements are fulfilled.

The aim of the plan is to define the tasks, the responsible persons and the deadlines to fulfil the requirements.

2. Personal and material scope

The **personal scope** of this regulation covers all participants in accreditation procedures conducted by the National Accreditation Authority (NAH)

- accreditation desk officers,
- experts,
- assessors,
- lead assessors and
- organizations **currently** accredited according to MSZ EN ISO / IEC 17025: 2005.

The **material scope** of this plan covers all accreditation procedures and all related processes conducted by the National Accreditation Authority (NAH).

3. Transition Plan

ISO / IEC 17025: 2017 was published on 29 November 2017. The transitional period is 3 years from the date of publication of the reviewed standard.

During the transitional period, it refers both to NAH and to the organizations accredited to ISO / IEC 17025.

The table below summarizes the to dos of NAH, but it also provides information to the accredited organizations.

Activity	Responsible	Contributors	Deadline
Participation in the EA training (LC Training on ISO/IEC 17025)	Deputy Director-General	General Heads of Departments, Heads of Departments	23-24.01.2018
Introductory training for internal staff on differences	Deputy Director-General		10.02.2018
Developing NAH training materials for a two-day training	Deputy Director-General	General Heads of Departments, Heads of Departments	28.02.2018
Announcement of training for 2018			28.02.2018
1. Milestone: the training materials of the new standard are prepared			28.02.2018

Activity	Responsible	Contributors	Deadline
Review of NAH regulations referring to Testing and calibrating laboratories and sampling organizations	General Head of Department	Quality Manager	28.02.2018
Modification of Regulations and Forms/Templates	coordinated by the Quality Manager	General Heads of Departments, Heads of Departments	31.03.2018
2. Milestone: NAH regulations and templates comply with ISO / IEC 17025: 2017			31.03.2018
Trainings for internal colleagues (emphasidly including risk management, risk-based thinking)	organisation: HR officer content: Deputy Director-General	General Heads of Departments, Heads of Departments	30.04.2018
Trainings for experts, assessors and lead assessors	organisation: HR officer content: Deputy Director-General	General Heads of Departments, Heads of Departments	from 01.03.2018 continuously, until 31.12.2018
3. Milestone: Accepting applications for assessment according to the new standard			01.06.2018
Possibility to submit a transition plan for the accredited organisations	General Heads of Departments	accreditation desk officers	from 01.06.2018
trainings for Accreditation Committee members	organisation: HR officer content: Deputy Director-General	General Heads of Departments, Heads of Departments	from 01.05.2018 continuously, until 31.12.2018
Trainings for organisations	organisation: HR officer content: Deputy Director-General	General Heads of Departments, Heads of Departments	from 01.05.2018 continuously, until 31.12.2018
The submission of a transition schedule is mandatory for the accredited organisations	General Heads of Departments	accreditation desk officers	from 01.01.2019
4. Milestone: NAH internal staff, assessors and AB members are prepared for the procedures according tot he new standard			31.12.2018
NAH only accepts applications for accreditation against the new standard.	Deputy Director-General	General Heads of Departments, Heads of Departments	from 01.07.2019
NAH accreditation and surveillance procedures are only carried out according to the new standard.	Deputy Director-General	General Heads of Departments, Heads of Departments	from 01.01.2020
5. Milestone: Procedures are carried out according to the new standards			01.01.2020

Activity	Responsible	Contributors	Deadline
6. Milestone: End of the transition period: only the accredited status against ISO / IEC 17025: 2017 is valid			30.11.2020

4. Monitoring of implementation

The monitoring of the implementation of the plan detailed in point 3 is the responsibility of the Deputy Director-General, which he reports to the Director-General once a month.

5. Related rules of procedure and rules of law

- Act CXXIV of 2015 on national accreditation
- Government Decree No. 424/2015. (XII.23.)
- ISO/IEC 17025:2017 standard